

ADMISSIONS

POLICY



Northwood School



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ADMISSIONS POLICY

1. ADMISSIONS POLICY - SCHOOL

When accepting applications, the Headmaster or Director of Admissions will give first preference to male learners who provide satisfactory evidence that they reside with their parents or legal guardian in their own domicile (Section 34(d) (i) of the National Education Policy Act 27 of 1996) in the Durban North area.

Other application requirements include the following:

- Satisfactory evidence, typically the most recent school report, must be produced to indicate that the learner has passed the previous grade and is entitled to enter the next grade, e.g., passed Grade 7 to enter Grade 8;
- Northwood may ask the Principal of the boy's current school to complete a Principal's Confidential Report, which is a detailed assessment of the boy's scholastic ability, involvement in the school, and character. This is kept strictly confidential between the two schools.
- The parents accept that the medium of instruction is English;
- In terms of Section 39 of the SA Schools' Act, you are liable to pay compulsory school fees as laid down by the Governing Body.

The procedure once the application form is handed in is as follows:

Admittance is granted strictly according to the following steps:

- i) The Admissions Department will first process all learners who reside with their parents or legal guardian in the Durban North area.
- ii) Any other applications will be placed on a waiting list.
- iii) All applications placed on the waiting list will receive a response in writing after their application has been considered.



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- iv) Each successful learner is required to attend an interview, accompanied by at least one parent or guardian.

Upon acceptance, a non-refundable payment as noted in the acceptance letter must be paid within seven (7 days) of notification to secure your son's admission.

N.B. This payment is due by all applicants, including those who have been awarded scholarships. Non-payment of this amount may negate any acceptance to Northwood or scholarship award.

IMPORTANT NOTE:

If a parent gains admission to the school for their child by making a false and/or negligent statement regarding his/her place of residence, age, or any other material fact, the school is entitled to revoke the agreement that allowed the learner concerned admission to the school.

On acceptance, applicants who reside outside of Northwood's residential zone* will not be able to apply for any further reduction or discount, i.e., no applications for early settlement discounts or partial exemptions will be considered.

2. ADMISSIONS POLICY - BOARDING

The learner's application will be evaluated on:

- i) His academic record – a minimum aggregate of at least 50% is necessary;
- ii) His participation in and level of achievement in sport and/or other extra-curricular activities;
- iii) A positive disciplinary record;
- iv) Motivating reasons for his application to the Boarding Establishment.



Upon acceptance to the boarding establishment, a non-refundable advance payment as stipulated in the acceptance letter must be paid within three weeks (21 days) of notification. Should this not be paid, it will be assumed that the learner will no longer require boarding accommodation or a position in the school.